Minutes of OASIS Board of Directors, held 21 March 2013 by teleconference (Public)

Directors in Attendance:
- Jim Hughes, Chair
- Frederick Hirsch, Vice Chair
- Gershon Janssen, Secretary
- Mike DeNicola, Treasurer
- Peter Brown
- Abbie Barbir
- Dave Ings
- Dawn Jutla
- Paul Lipton

Staff in Attendance:
- Scott McGrath

Apologies received from:
- Laurent Liscia
- Sanjay Patil
- Zhexuan Song

1. Welcome and Adoption of Agenda

Jim Hughes, Chair, presided at the meeting. Gershon Janssen, Secretary, took the minutes.

The Chair called the meeting to order and took roll call. With 9 members in attendance, the meeting was quorate.

The draft agenda was adopted.

2. Approval of Minutes

The minutes of the Board meeting of 21 February 2013 were approved.

3. Open Action Review

The Board **closed** the following Action Items:

#0036   Sanjay Patil (as chair of the Process Committee) to ask the TAB to research the topic 'quality improvement of specifications' by collecting relevant information and fair practices and provide the Board with a report.

#0040   Chet Ensign to include an additional explanation on comments handling on the TC Administrator webpages.

#0042   Sanjay Patil (as chair of the Process Committee) to review the Member Section policy with respect to funding of member section activities.

#0051   Frederick Hirsch to share materials on privacy, privacy awareness and privacy concerns with respect to members and their participation in work we do as an organization as input on the topic of Privacy for the May 2013 face-to-face meeting.

4. Executive Director's Report

Scott McGrath, COO, elaborated on the March 2013 Executive Director's Report, highlighting topics Strategy Planning, Business Development, new TCs and the upcoming OASIS20 event. The TC Administrators Team (Chet Ensign and Paul Knight) was complimented on their great work and achievement of having reached an empty request queue, while of course work is still coming in.

5.   Process Committee Report

Scott McGrath, COO, provided the Board with status updates and led the discussion.

- Report on outcome of Action Item #0036

  The TAB was asked to produce a report on current practices and potential improvements for ensuring higher quality of specifications.

- Report on outcome of Action Item #0042

  The Process Committee reviewed the relevant MS policy sections and concluded that there are no proposed modifications to the MS policy at this point in time.

- Transparency to MS members about the MS SC activities

  Providing transparency to MS members about the MS SC activities was discussed. Restructuring the MS SC group in Kavi under the MS group is a possible option. While Scott is looking into this, he provided the Board with a short outline of the Kavi properties.

6.   Finance Committee Report

Mike DeNicola, Treasurer, reported and led the discussion.

In Executive Session

7. CGM Update

Scott McGrath, COO, reported and led the discussion.

In Executive Session

8.   OSLC Member Section Proposal

Dave Ings walked the Board through the Rules of Procedure of the proposed OSLC Member Section, asking for input and opinions.

Dave will work with Scott to adjust items from the discussion and will look for Board approval at the May 2013 meeting. All are invited to respond early with concerns.

9.   Staffing Committee Report

Jim Hughes, Chair of the Staffing Committee, reported and led the discussion.

In Executive Session

10. TC Administrator Webpages

Scott McGrath, COO, reported and led the discussion.

- Report on outcome of Action Item #0040

  Additional explanation on comments handling was added to the TC Administrator webpages, providing more clarity to members and allowing them to do their work more efficiently.

11. Privacy

Frederick Hirsch, reported and led the discussion.

- Privacy, privacy awareness and privacy concerns; Action Item #0051

  Frederick gave the Board a heads-up on the privacy topic for the May 2013 face-to-face meeting and highlighted the materials sent to the list. Rationale is to consider options and see how it fits in our OASIS work. The materials provide for suggestions on what we might do.
  Frederick volunteered to create a draft and work with Laurent Liscia on a draft strategy statement on privacy to be discussed at the May 2013 face-to-face meeting.

12. Any Other Business

- Review / update OASIS Board Profile
  All Board members were asked to review and, if necessary, update their OASIS Board Profile as published at https://www.oasis-open.org/board.

13. Upcoming OASIS Events

Scott McGrath, COO, walked through the list of upcoming OASIS Events highlighting the following:

- OASIS20 Milestone Event on 3 April 2013, in conjunction with Cloud Connect in Santa Clara, CA. Board Members are invited to be present and participate.

14. Forthcoming Board Meetings

Preliminary H2/2013 meeting dates will be discussed at the next F2F Board meeting.

Schedule of Future Meetings

F2F Meetings
1-2 May 2013, New York, NY (hosted by CA Technologies) Mid-Town Manhattan, 520 Madison Ave. *Day 1: 09.00 – 17.00, Day 2: 09.00 – 16.00* See Logistics Information
30-31 July 2013, Burlington, MA (OASIS offices) *Day 1: 09.00 – 17.00, Day 2: 09.00 – 16.00*
Teleconferences
30 May 2013, 14-16 ET
27 June 2013, 14-16 ET

15. Adjourn

The meeting adjourned at 12.50 pm ET.

Respectfully submitted, 21 April 2013

Gershon Janssen, OASIS Board Secretary

Approved Resolutions

RESOLUTION 2013-03-21.01
"Board resolves to approve minutes of the meeting held on 21 February 2013, available at:
Executive:
https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/48477
Public:
https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/48478"