

# Minutes - OASIS Board of Directors Meeting

Held 12 June 2008 by teleconference.

OASIS Board approved Public minutes.

## 12 June 2008

Thanks to Freeconference.com for providing the teleconference bridge.

### Directors in Attendance:

- Eduardo Gutentag, Chairman
- Ed Cobb, Vice Chairman
- Frederick Hirsch, Secretary
- Peter Brown
- Bob Glushko
- Paul Knight
- Jeff Mischkinsky
- Michael Winters

### Directors Regrets:

- Mike DeNicola, Treasurer and Finance Committee Chair
- Claus von Riegen

## 1. Welcome, Agenda Review

Eduardo Gutentag, the Chairman, presided at the meeting, and Frederick Hirsch, the Secretary, kept the minutes. Eduardo Gutentag, the Chairman, convened the meeting at 11:05 PT, noting that a quorum was in attendance. Seven directors were present when the meeting convened. The meeting agenda was reviewed and approved.

## 2. Minutes Approval

RESOLUTION 2008-06-12.01 , RESOLVED : Approve the minutes from 2008-06-05 as distributed on 9 June 2008 by Frederick Hirsch.

RESOLUTION (to amend) 2008-06-12.01-a , RESOLVED (to amend) : Amend to place Bob Glushko on the regrets list.

Approved unanimously

Approved unanimously

See <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200806/msg00034.html>.

## 3. Review Open Actions and Resolutions

### 3.1. Open Action Review

This section records action item status. There are 8 action items open.

#### Actions from 7 February 2008

**ACTION 2008-02-08.3:** Scott McGrath to review and summarize disclosure requirements for OASIS annual report.

Status: completed.

Note: Eduardo Gutentag and Scott McGrath have reviewed disclosure requirements. Report sent to members (Primaries, individuals and associates) , see <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200806/msg00067.html>.

#### Actions from 1 May 2008

**ACTION: 2008-05-01.1:** Dee Schur to review section c of the IDTrust Member Section RoP and to clarify whether the entire steering committee is replaced every two years, or whether there are staggered elections and to propose text if needed.

Status: open.

Note: Eduardo Gutentag will remind Dee Shur regarding this item.

**ACTION: 2008-05-01.2:** Process Committee to make proposal related to transfer of uncommitted Member Section funds to general fund on annual basis.

Status: open.

**ACTION: 2008-05-01.4:** Scott McGrath to work with Member Sections to clarify the role displayed in the Member Section roster pages.

Status: open.

Note: See <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200806/msg00028.html>.

**ACTION: 2008-05-01.5:** Outreach committee to review issues and criteria related to free memberships.

Status: open.

Note: The Outreach Committee met and will be sharing a summary with the Board.

**ACTION: 2008-05-01.6:** Ad hoc committee to report back to the Board no later than the next F2F with a proposal on process rules related to submission of OASIS standards to external bodies.

Status: open.

Note: A first meeting has been held and the work is under way.

**ACTION: 2008-05-02.2:** Staff to provide the Strategy Committee with a set of pricing proposals for OASIS memberships and Strategy Committee to review those proposals.

Status: open.

#### Actions from 5 June 2008

**ACTION: 2008-06-05.1:** Eduardo Gutentag to draft a note for the OASIS Board to consider sending to the W3C related to liaison relationship issues associated with the XRI vote.

Status: completed.

Note: See <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200806/msg00032.html>.

## 3.2. Open Resolution Review

This section records the follow-up status for resolutions, for example the posting of approved minutes and policies or the follow-up actions required of a resolution. There are 4 resolutions requiring follow-up action.

### Resolutions from 1 December 2007

RESOLUTION 2007-12-01.07, RESOLVED: That the Consortium approves the Memorandum of Understanding between IUCN and OASIS, dated 29 November 2007, IUCN-OASIS MOU 2007-11-29.pdf. (as amended)

Follow-up Status: open.

Note: Still waiting for IUCN response to updated MoU which was sent to them. Will discuss how to proceed at July F2F.

### Resolutions from 1 May 2008

RESOLUTION 2008-05-01.4, RESOLVED: The IDTrust Member Section Rules of Procedure (<http://www.oasis-idtrust.org/RoP>) be amended so that section (c) "The rules for electing new Steering Committee Members" have the following added to the end of it: "Each Member Section Supporting Entity shall be entitled to have one Member Section Qualified Elector (as those terms are defined in the OASIS Member Section Policy). The Qualified Elector for a Supporting Entity that is an OASIS Organizational Member shall be that entity's Primary Representative (as those terms are defined in the OASIS TC Process) or that person's designate. "

Follow-up Status: open.

Note: Eduardo Gutentag will remind Dee Shur regarding this item.

### Resolutions from 5 June 2008

RESOLUTION 2008-06-05.1, RESOLVED: Approve the minutes from 2008-05-29 as distributed on 4 June 2008 by Frederick Hirsch, removing the section on Search Committee status and renumbering the sections appropriately, and closing action 2008-05-22.2.

Follow-up Status: completed.

Note: Posted: <http://www.oasis-open.org/private/2008-05-29-oasis-board-minutes-approved.pdf>.

RESOLUTION 2008-06-05.2, RESOLVED: The Board wishes Dr Carol Cosgrove-Sacks a swift recovery from a recent injury.

Follow-up Status: completed.

## 4. OASIS President Report

Eduardo Gutentag, acting as OASIS President, provided an update on OASIS. Eduardo Gutentag met yesterday with Laurent Liscia to review OASIS TC Process and the IPR Policy.

The Board teleconference in two weeks is tentatively scheduled for 11 am PT on the 26th of June. Eduardo Gutentag will check offline that this meeting will work. Eduardo Gutentag will also be sending out logistics for the F2F meeting in Burlington, MA, US.

## **5. Adoption services policy discussion**

The Board discussed issues associated with the Adoption Services item on the OASIS Policy page and discussed how that specific document may need to be removed. The Board will also review other items (other than the TC Process and IPR Policy) on the policy page to see if any others are either obsolete or require review.

*<Peter Brown joined the meeting>*

The Board discussed issues related to the timeliness of handling IT issues such as posting policy updates and how to address those issues.

## **6. Adjourn**

The meeting adjourned at 11:45 PT.

Respectfully Submitted,

Frederick Hirsch

Secretary, OASIS Board of Directors