

1 Minutes of the OASIS Board of Directors
2 26 March 2007, Final

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4 Held by teleconference. Thanks to Sun Microsystems for Bridge.

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7 **Directors in Attendance**

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9 Patrick Gannon, OASIS President and CEO
10 Eduardo Gutentag, Chairman
11 Ed Cobb, Vice Chairman
12 Frederick Hirsch, Secretary
13 Mike DeNicola, Treasurer and Finance Committee Chair
14 Paul Knight
15 Chris Kurt
16 Claus von Riegen
17 Michael Winters

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19 **Regrets**

20 Bob Glushko
21 Jeff Mischkinisky

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23 **Staff and Guests in Attendance**

24 Scott McGrath, OASIS Staff

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28 **1. Welcome, Goals and Agenda Review**

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30 Eduardo Gutentag convened the meeting at 11:05 a.m. ET. Nine directors were present when the
31 meeting convened. The meeting agenda was reviewed and approved after moving election and 360
32 review discussions before Finance committee item.

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34 **2. Review & Approval of Minutes & Review of Action Items**

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36 **Review and Approval of Minutes**

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38 Frederick Hirsch presented the meeting minutes from the 26 February 2007 Board meeting for approval
39 and provided an updated status on outstanding action items.

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42
43 [RESOLUTION 2007-03-26-01, RESOLVED, accept the 26 February 2007 Minutes, as](#)
44 [previously distributed \(v2 posted on 5 March to Board list\).](#)

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46
47 [Passed unanimously.](#)

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52 **Review of Open Action Items**

53
54 [ACTION ITEM 2006-01-25.02: Patrick Gannon to track the IT issues list and import into IT tracking](#)
55 [tools when they are available.](#)

56 [Status: Open. IT Infrastructure Committee reviewing issues list.]

57
58 ACTION ITEM 2007-01-24.01: Patrick to inform Board of Member Section transition status at the end
59 of six months.
60 [Status: Open. Due 24 July 2007]
61
62 ACTION ITEM 2007-01-24.04: OASIS Staff to bring analysis of Member Section deferred revenue
63 related to growth of Member Sections to the finance committee for next Finance committee meeting.
64 [Status: Completed. Discussed within Finance Committee.]
65
66 ACTION ITEM 2007-01-24.05: IT Infrastructure committee to review and prioritize entire IT status
67 report, including clarification of closed items.
68 [Status: Open. Under discussion within IT Infrastructure Committee.]
69
70 ACTION ITEM 2007-01-24.06: Staff to bring report on opportunities based on TAB GAP analysis to
71 the Board by March 2007.
72 [Status: Open. Re-scheduled for April Board F2F]
73
74 ACTION ITEM 2007-01-24.07: Carol Geyer to work with TAB to raise visibility of TAB work,
75 specifically GAP work, to OASIS membership.
76 [Status: Open. Carol to meet with TAB Member Communications Subcommittee. Re-scheduled for
77 April Board F2F.]
78
79 ACTION ITEM 2007-01-24.08: TC Process committee to consider (a) the range of final deliverables
80 produced by TCs and (b) how to avoid standards inflation, producing a recommendation by the August
81 OASIS Board meeting.
82 [Status: Open.]
83
84 ACTION ITEM 2007-01-24.09: TAB to provide additional actionable recommendations based on GAP
85 activity for the August Board F2F.
86 [Status: Open.]
87
88 ACTION ITEM 2007-01-24.10: Patrick to identify methods for conducting a full 360 review including
89 staff and board by 26 March.
90 [Status: Closed at this meeting. See Agenda Item #6]
91
92 ACTION ITEM 2007-01-25.01: Patrick to provided update of the management backup plan at the April
93 2007 Board meeting.
94 [Status: Open. Due 18 Apr 2007.]
95
96 ACTION ITEM 2007-01-25.02: Patrick to update the financial policy in accordance with
97 RESOLUTION 2007-01-25-02 as amended by RESOLUTION 2007-01-25-02a.
98 [Status: Open. Finance Policy & Procedures updated and to be provided to finance committee.]
99
100 ACTION ITEM 2007-01-25.03: TC Process committee to add issue regarding review of use of the
101 word "submit" at lines 546, 548, 569, 572, 580 and replacing it with "stored" and making related
102 editorial adjustments as appropriate.
103 [Status: Open.]
104

105 ACTION ITEM 2007-01-25.05: Scott to provide Board proposed annual election schedule for 26
106 March Board meeting.
107 [Status: Closed at this meeting. See Agenda Item #5]
108

110 **3. Review of Follow-up to Board Resolutions from 26 February Board call.**
112

113 Frederick Hirsch summarized status of follow up actions to resolutions approved on the previous Board
114 meetings.
115

116 *Resolutions from 15 Dec 2006*
117

118 RESOLUTION 2006-12-15.04: OASIS Board Standing Rule 2006-12-15.01 RESOLUTION 2006-12-
119 15.05: OASIS Board Standing Rule 2006-12-15.02
120 [Status: Open. Need to put on OASIS public policy page.]
121

122 New action item added:

123 ACTION ITEM 2007-03-26.01: Frederick Hirsch to provide Board draft of final version of approved
124 standing rules.
125

126 RESOLUTION 2006-12-15.06: OASIS Trademark Recommendations
127 [Status: Completed. Web site updates completed.]
128

130 *Resolutions from 24-25 Jan 2007*
132
133

136 RESOLUTION 2007-01-24-04: All existing OASIS Member Sections must submit revised Rules of
137 Procedure (RoPs), which conform to the approved Member Section Policy, within six months (24 July
138 2007).
139 [Status: Open. LegalXML and CGM Open revised RoPs being developed.]
140

141 RESOLUTION 2007-01-24-05: Member Section Policy committee to submit a revised Member
142 Section Policy for the Board F2F in Aug 2007.
143 [Status: Open.]
144

146 RESOLUTION 2007-01-24-07: Emergency Interoperability Member Section Rules of Procedure
147 [Status: Open. Steering Committee being named.]
148

149 RESOLUTION 2007-01-25-02: Add Scott McGrath as OASIS Signatory for various OASIS bank
150 accounts.
152 [Status: Completed.]
154

156 RESOLUTION 2007-01-25-05: Proposal for "Draft 1-org-1-vote rule revisions dated 16 January 2007
157 Marked to show changes FROM cumulative clean-up draft"
158 [Status: Open]
160

161 *Resolutions from 26 February 2007*
162

163 RESOLUTION 2007-02-26.01: RESOLVED, that the Board approves the minutes of the January 24-25
164 2007 Board of Directors meeting as previously distributed (v3). RESOLUTION 2007-02-26-01b (to
165 amend), RESOLVED, accept two corrections from Patrick Gannon, change “ IT Committee” to IT
166 Infrastructure Committee” and change “Member Section Committee” to “Member Section Policy
167 Committee” in minutes.

168 [Status: Completed, Minutes posted – [http://www.oasis-open.org/private/2007-01-24-oasis-board-](http://www.oasis-open.org/private/2007-01-24-oasis-board-minutes-final.pdf)
169 [minutes-final.pdf](http://www.oasis-open.org/private/2007-01-24-oasis-board-minutes-final.pdf)]

171 RESOLUTION 2007-02-26.02: Changed the effective date for the new requirement of conformance
172 clauses in Sections 1(dd) and 2.18 of the TC Process from 1 March 2007 to 1 June 2007.

173 [Status: Completed. Revised TC Process posted on website.]

175 RESOLUTION 2007-02-26.03: RESOLVED; Adopt RoP as proposed in Board message
176 <http://www.oasis-open.org/archives/board/200702/msg00014.html> and create the member section
177 effective 1 April 2007. RESOLUTION 2007-02-26.03b (to amend): RESOLVED (to amend) Change
178 the name of the member section to be Open SOA, with abbreviation OSOA.

179 [Status: Closed at this meeting. MS Name change proposed. See Agenda Item #4.]

181 RESOLUTION 2007-02-26.04: RESOLVED, that the modified Rules of Procedure for the Identity and
182 Trusted Infrastructure (ITI) Member Section be approved as described in the file ITI-RoP-20070215-
183 SC-approved.pdf. RESOLUTION 2007-02-26.04a (to amend): RESOLVED, Board approves the PKI
184 member section fund transfer to the ITI member section as this represents a reasonable evolution and
185 clarification of current PKI member section activity.

186 [Status: Closed. MS Steering Committee agreed upon change in abbreviation (to IDtrust); plus new
187 Kavi group and new public website created. SC elections underway.]

189 3. IPR Transition Policy Extension Requests

191 The Board discussed requests related to IPR transition extensions.

193 The first request is from LegalXML dated 19 Mar 2007. The Board discussed that this is a one-time
194 extension.

196 RESOLUTION 2007-03-26-02, RESOLVED; The effective date for the completion of TC IPR
197 Mode transition of the IPR Transition Policy is changed from 15 April 2007 to 30 April 2007,
198 for LegalXML Integrated Justice TC.

200 Passed Unanimously.

202 The second request is from LegalXML eContracts, 19 March 2007, to provide for contingency of 15-
203 day review for Committee Specification, if needed. The Board discussed that this is a one-time
204 extension.

206 RESOLUTION 2007-03-26-03, RESOLVED; The effective date for the completion of TC IPR
207 Mode transition of the IPR Transition Policy is changed from 15 April 2007 to 31 May 2007, for
208 LegalXML eContracts TC.

210 Passed Unanimously.

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The Board discussed that there are three committees under the legacy IPR policy that have specifications in the OASIS member balloting process (DSS, WS-CAF, WS-BPEL). If they were to have a negative member vote then the IPR Transition could cause them to be shut down before the full 30 days specified in the TC Process for considering the member vote. (DSS has a transition ballot approved, so there is a chance they could complete the transition in time).

RESOLUTION 2007-03-26-04, RESOLVED, that the Board allows all TCs that have not yet transitioned to the new IPR Policy by April 15 and currently have an OASIS Specification out for OASIS Standard ballot be allowed to remain active until May 15.

RESOLUTION 2007-03-26-04a, RESOLVED (to amend): Replace "active until" with "active under the legacy IPR policy until".

Amendment approved [4-1-4].

RESOLUTION 2007-03-26-04b, RESOLVED (to amend): Remove "be allowed".

Passed Unanimously

Resolution as amended:

RESOLVED, that the Board allows all TCs that have not yet transitioned to the new IPR Policy by April 15 and currently have an OASIS Specification out for OASIS Standard ballot to remain active under the legacy IPR policy until May 15.

Passed Unanimously

4. Revision of OSOA Member Section ROP

Ed Cobb described the update to the OSOA RoP, which only changes the name to Open Composite Service Architecture, Open CSA.

RESOLUTION 2007-03-26-05, RESOLVED: Approve the Revised RoP (OSOA ROP-v0.99.pdf) as distributed, <http://www.oasis-open.org/apps/org/workgroup/board/email/archives/200703/msg00015.html>.

RESOLUTION 2007-03-26-05a, RESOLVED (to amend): On line 3, insert "OASIS" before "Open Composite..."

Passed Unanimously

RESOLUTION 2007-03-26-05b, RESOLVED (to amend): Replace "OPEN CSA" with "Open CSA" throughout RoP

Passed Unanimously

RESOLUTION 2007-03-26-05c, RESOLVED (to amend): Delete sentence on line 24, "The abbreviated form of OCSA may be used when constructing URLs and mailinglists.

258 Passed Unanimously

259

260 Main motion as amended Passed Unanimously

261

262 ACTION ITEM 2007-03-26.02: Jeff Mischkinsky to update and distribute revised RoP document,
263 including source.

264

265 <Scott McGrath joins call>

266

267 5. Review of Annual Election Schedule

268

269 Scott McGrath reviewed proposed schedule for 2007 Board & TAB annual elections. The Board
270 discussed fairness issues and provided feedback that nominations and questions should both close by 1
271 May, and that the Symposium row to be removed from the table.

272

273 <Claus van Riegen leaves call>

274

275 6. Review of 360 Review Process

276

277 Patrick Gannon and Scott McGrath reviewed 360 Review process. The Board discussed the need for
278 anonymity and asked questions regarding the distinction between staff and Board review processes.
279 Patrick and Scott will look at additional 360 review offerings.

280

281 <Scott McGrath leaves call>

282 <Michael Winters leaves call>

283

284 7. Finance Committee Status

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286 Mike DeNicola reviewed the February 2007 Operations Report. New membership was low but this
287 may be seasonal and staff has indicated it is optimistic regarding meeting 1Q goals. Cash position is
288 strong. Patrick Gannon discussed auditors report status and negative net equity.

289

290 8. IT Infrastructure Committee Status

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292 Eduardo Gutentag provided status of IT Infrastructure activities.

293

294 9. Strategy Committee Status

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296 Frederick Hirsch provided a review of status of Strategy Committee activities that are currently focused
297 on the OASIS value proposition.

298

299 11. Review of topics for next Board F2F (18-19 April)

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- 301 - Review & Approve LegalXML Revised RoP [A]
- 302 - Staff Review of TAB Gap Analysis [B]
- 303 - Symposium Review [B]
- 304 - Review of Mar Operations Reports [B]
- 305 - Review of 2006 Financial Audit [B]

- 306 - IT Infrastructure Committee status [B]
- 307 - TC Process Committee status [B]
- 308 - Strategy Committee status [B]
- 309 - Staff Business Development Review [B]
- 310 - Quarterly Liaison Status [B]
- 311 - 360 Review discussion [B]
- 312 - Member Section Steering Committee and Transition Review [B]
- 313 - Member Section Policy Committee Status [B]

314

315 Discussed whether time should be allocated for joint TAB-Board session, and TAB material review,
316 especially a Symposium review. Paul Knight will discuss this with the TAB.

317

318 The Board discussed the August F2F location and agreed to accept the BEA hosting offer.

319

322 **12. Wrap-Up and Adjourn**

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324 The meeting adjourned at 1:03 p.m. ET.

325

326 Respectfully Submitted,

327 Frederick Hirsch

328 Secretary