

# OASIS MEMBERS ONLY

The following are notes taken at the 23 March 2000 OASIS Board of Directors Meeting (a conference call).

Present: Norbert Mikula, Jon Parsons, Eric Garcia, Simon Nicholson, Bob Sutor, Laura Walker, Lofton Henderson, Alan Hester (note that Alan excused himself from the call during the discussions that related to him)

Absent: Mary McRae, Bill Smith

NOTE: See the end of this message for important queries and action items.

## AGENDA

OASIS Operational Work - update - Jon

OASIS IT Infrastructure - Norbert

Contribution of Technology from Arbortext - Norbert

New member benefit - Norbert

## NOTES

OASIS Operational Work - update - Jon

The Board decided to take the next step in talking with Martha Gross for providing operations management assistance (specifically for: contracts and financials) to determine her level of interest in contracting, on a part-time basis, to provide these services. Laura to talk with Martha on Monday and to report back to Board on cost of services, etc.

OASIS IT Infrastructure - Norbert

The Board decided to take the next step in discussing the possibility of contracting with or hiring CIO. CIO will apply for the position of Webmaster/Web Systems Administrator and the Board is open to considering additional proposals that CIO might have regarding the responsibilities of that position. Bill, Norbert and Eric will serve as the team responsible for interviewing.

Contribution of Technology from Arbortext - Norbert

Norbert will recommend to Norm that he initiate an OASIS TC.

New member benefit - Norbert

We didn't get to this.

Query #1: We'd like to change the start time of the biweekly conference call to 9:30 AM PST (12:30 EST). Jon, Simon, Eric, Norbert, Laura and Alan are OK w/the change. We need to hear from Mary,

Bob and Bill. (NOTE: day remains the same (Monday) and our next call is scheduled for 3 April).

Query #2: We need to know who plans to attend the Board meeting in Bellevue on 18-19 April, so that we can determine whether we will have quorum. Simon, Bill and Norbert will attend. Jon will not be able to attend. We need confirmation from Mary, Bob, Eric, and Alan. Please respond ASAP.

**Action Item:**

I need a motion and a 2nd -- and then a vote -- on leasing additional office space. For details please see my message of 20 March entitled "NOTES from OASIS BoD Conference Call - Monday 20 March." Please note that if we plan to have additional staff in the office, even on a part time basis, we need the additional space.