

Meeting Logistics

Venue

The meeting was conducted by teleconference.

Teleconference Bridge

Thanks to Gershon Janssen for providing the teleconference bridge.

Meeting Documents

All meeting documents were available to Board members in the Kavi Board Plus workspace.

Attendance

Directors Present:

- Jeremy Allison
- Rich Bowen
- Jim Cabral
- Nima Dokoohaki
- Ross Gardler
- Gershon Janssen
- Anish Karmarkar
- Wende Peters
- Daniel Riedel
- Altaz Valani

Staff Present:

- Jamie Clark
- Chet Ensign
- Carol Geyer
- Scott McGrath
- Claudia Rauch

Absent:

- Jason Keirstead

Guest:

- Martin Chapman

1. Welcome, Roll call, Agenda

The meeting had a quorum.

Gershon noted that Rich is still sorting out his OASIS membership situation with his new employer. All agreed that Rich should continue to participate in the meetings.

Gershon asked to add Jamie to the agenda to review liaison and legal issues.

Gershon asked for objections to the agenda as amended. None heard. The agenda was approved.

2. Review and approval of meeting minutes

Two sets of minutes were proposed for review: 25 January 2022 and 22 February 2022.

Rich moved to approve the minutes for 25 January. Jim seconded. There was no discussion. There were no objections to approval. The minutes were approved.

Approval of the 22 February minutes was tabled to the next meeting.

3. OASIS Open Europe Foundation (OOEF)

Martin Chapman, Chair OOEF, provided a status update and outlook for 2022.

He noted that the Foundation lost one board member (Guy) as well as the support of Dr. Carol, and Pim. He shared his concern that if OASIS doesn't get support in place for the Board this year, the Foundation may fail. He urged the Board to take action.

Gershon reviewed background slides on the OOEF for those directors new since it was set up.

The Directors discussed how to proceed. Various perspectives were shared.

The consensus was to convene a meeting of interested Board directors to discuss next steps. Anish, Ross, Nima, Jeremy, and Altaz expressed interest in participating.

4. Board Elections

Scott updated the Board on the next election cycle and showed them the tentative schedule. 6 directors will be up for election.

Scott asked for feedback on the schedule as soon as possible. He would like to start the call for nominations mid-April in order to allow elections in time for the new Board to be seated on July 27.

Discussion about changing the documented expectations for participation. Scott will make updates to the call for nominations and circulate it to the Board.

5. Executive Director Departure Update

Gershon reviewed the Interim Responsibility Assignment document, which addresses handling of corporate responsibilities during the search for the new ED. No questions or discussion.

Ross moved to approve the document, assigning Corporate Responsibilities, at <https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/69770>. Daniel

seconded. There was no discussion. There were no objections to unanimous consent. The motion was approved.

6. Executive Search Update

Gershon noted that most of the Directors have joined the search committee. He presented slides on the search committee and the proposed timeline.

Anish moved to approve the Board Ad Hoc Search Committee charter. Jeremy seconded. There was no discussion. There were no objections to unanimous consent. The motion was approved.

The Directors discussed the draft job description. Gershon asked if the Board was comfortable approving the draft as it exists, knowing that the Board Ad Hoc Search Committee might fine-tune some aspects within this framework before final release as a job posting. There was no discussion. There were no objections to unanimous consent. The motion was approved.

7. Finance (Executive Session)

Daniel and Scott presented financial update in executive session.

8. Future meeting dates

Gershon asked about dates for the April and May meetings. These need to be set to enable auditors to issue their reports as required by by-laws

9. Any other business

Scott asked if any Directors have had their companies place limits on their travel budget that would affect their ability to attend a face-to-face meeting in July.

10. Adjournment

The meeting was adjourned.

Resolutions

Resolution 2022-03-20.01

The Board approves the minutes of the meeting of 25 January 2022, available at [https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/69629/Board%20Minutes%202022-01-25-\(Executive\).pdf](https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/69629/Board%20Minutes%202022-01-25-(Executive).pdf).

Resolution 2022-03-20.02

The Board resolves to assign Corporate Responsibilities as represented at <https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/69770/latest> to fulfill Bylaw and operational expectations.

Resolution 2022-03-20.03

The Board resolves to approve the Board Ad Hoc Search Committee charter as outlined in <https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/69771/latest>.”\

Resolution 2022-03-20.04

Board resolves to approve the draft job description as available at <https://www.oasis-open.org/apps/org/workgroup/board-plus/download.php/69772/latest> as a sufficiently appropriate description for the job of OASIS Executive Director, to be used in the steps going forward.